

Budget Justification

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Expenses

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Space and equipment rentals:

Classrooms rental

Needed for creation of educational meeting space.

LCD projector rental

For use in speaker presentations and lessons.

Professional services costs:

Speaker honorariums

Better speakers more likely to participate with small financial incentive and recognition of their expertise.

Speaker travel

Amount needed to cover the transportation cost of the speaker to the venue.

Supplies:

Textbooks

Forms the basis of the course. Students will use these textbooks throughout the entire course.

Photocopies of articles

Provides additional, non-traditional readings and lessons.

Stationary

Necessary for students because many have no access to paper.

Travel:

Field trips

Field trips Site visit costs will be kept to a minimum. This site visit is essential to show the application of methods learned during this workshop in reality.

Printing and publications:

Program website

Promotes project; essential for intra-student communication.

Program newsletter

Publicizes project and draws community interest.

Other:

Completion certificates

Recognition and appreciation of the student time spent in the course.